

पश्चिमबङ्ग पश्चिम बंगाल WEST BENGAL

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**MEMORANDUM OF UNDERSTANDING (MOU)**

**Between**

**SETH ANANDRAM JAIPURIA COLLEGE,**  
10, Raja Naba Krishna Street, Kolkata – 700005.  
(Affiliated to University of Calcutta)  
(First Party)

**And**

**INSTITUTE FOR INDIAN MOTHER AND CHILD**  
(Second Party)

(Registered Under Public Trust Act, Regd. No. 525-IV/90)

Regd. Office: 14 - B, N. N. Ghosh Lane, Tollygaunge, Kolkata – 700 040.

Project Office: Narendrapur Station Road, South 24 Parganas, Sonarpur, West Bengal,  
700150.

Website: [iimcmmissioncal.org](http://iimcmmissioncal.org)

Email: [iimcmmission@gmail.com](mailto:iimcmmission@gmail.com)

This Memorandum of Understanding (MOU) is an agreement between **Seth Anandram Jaipuria College, Kolkata (First Party)** and **Institute for Indian Mother and Child (Second Party)** regarding the internship and volunteering of Second Party students, as well as any educational sponsorship for underprivileged children that can impact society's improvement.

1. The First Party will select students from various course levels for volunteering and internships on different projects for the Second Party. However, any stipends or allowances will be provided solely at the First Party's discretion, based on project requirements.

2. Students will work independently on projects such as fundraising, cancer awareness sessions, platelets and blood donation camps, health education, health promotion, medical camps, teaching underprivileged students, and other activities. They will collaborate with supervisors, teachers/professors from the First Party and sign their attendance or reporting time/date at the Second Party's office. If needed, students may be required to be present for interviews or other official purposes on a particular day, which they will be informed of well in advance.

3. During their fieldwork tenure, students will have to give telephonic attendance on WhatsApp and/or email and report their everyday work to the concerned authorities of both parties. Students will be inducted for volunteering or internship work for projects located within Kolkata and its adjacent areas but not beyond West Bengal's district limit under any circumstances.

4. The First Party will be responsible for ensuring the necessary support and safety of the students during field work. However, the students will also be required to avoid involvement in any conflict situation and report any concerns or apprehensions about such situations to the relevant authorities of both parties in advance, either verbally or in writing.

5. It will be mandatory for the students to report their daily whereabouts to the authorities of both parties during their fieldwork tenure without any exception.

6. The participation of students in volunteering and/or internship opportunities will only be permitted for projects that have received prior mutual agreement from the relevant authorities of both parties. The details of the projects and the students who will be selected or associated with them will be documented properly by both parties.

7. If a student decides to discontinue or withdraw from a project, s/he must provide a written application with valid reasons to both parties' concerned authorities well in advance. In these cases, the First Party will assign new students to the Second Party's ongoing projects. Proper communication and documentation must be maintained by both parties throughout the process.

7. After the volunteering work or internship tenure, students must submit project reports online and/or offline to both institutions' concerned authorities to receive a certificate from the Second Party. However, in case of discontinuation or withdrawal from the project, the Second Party will not be legally bound to give certification to First Party students.

8. The concerned authority of the Second Party will be the Founder & President of the Institution, while for the First Party, it will be the Principal/Teacher-In-Charge of the Institution and/or the concerned Professor/Teacher involved in a specific project nominated by the Principal.

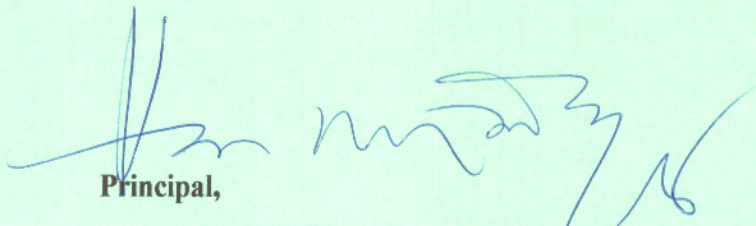
9. The First Party will share the Second Party's logo, web-link, and promotional material with prior approval from the Second Party and promote both parties (online and offline) for their mutual benefit and public cause.

10. The Principal or Teacher-in-Charge of the First Party Institution may provide educational sponsorship for the development of underprivileged sections of society, as well as engage in

other activities that have a positive impact on society's development where necessary or required.

11. This MOU is at-will and may be modified by mutual consent of authorized officials from both institutions. This MOU will become effective upon signature by the authorized officials from both institutions and remain in effect until modified or terminated by either party with one month's prior notice.

12. The duration of the agreement is from July 20th, 2022, to July 19th, 2025.

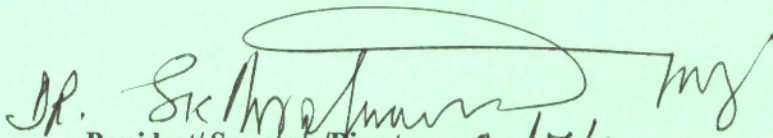


**Principal,**

**Seth Anandram Jaipuria College, Kolkata**

**(First Party)**

Principal  
Seth Anandram Jaipuria College  
Kolkata - 700 005



**President/ Secretary/Director,**

**Institute for Indian Mother and Child**

**(Second Party)**

Director  
Institute for Indian Mother & Child

**Dated:**

